

AGENDA
WEDNESDAY, JULY 7, 2021
PIKE COUNTY COMMISSIONERS' OFFICE

1. Call to Order.
2. Pledge of Allegiance.

PUBLIC COMMENTS/QUESTIONS CONCERNING TODAY'S AGENDA

PRESENTATION OF \$500 TO THE GREATER PIKE COMMUNITY FOUNDATION FOR THE NEPA GIVES GOOD NEIGHBOR PRIZE WINNER POCONO ENVIRONMENTAL EDUCATION CENTER.

1. Approve July 7, 2021 Agenda.
2. Approve June 16, 2021 Meeting Minutes.
3. Approve June 16, 22 and 28 and July 2, 2021 Conference Minutes.
4. Approve payment from **GENERAL FUND (County Bills)**.....\$801,212.51
5. Approve payment from **ACT 89 ACCOUNT (Sparnon Wetand)**.....\$2,550.00

PERSONNEL

1. Motion to acknowledge receipt of a letter from the Courts advising that they have hired **GABRIELLA FOSTER** as a temporary part time summer intern for the Probation Office, for a total of 120 hours, effective July 12 through August 20, 2021, with no benefits.
2. Motion to acknowledge receipt of a letter from the Courts advising that they have promoted **NATASHA SMOLINSKI** to the newly created Clerk I position shared by both Magistrate Cooper and Schmalzle's Offices effective July 12, 2021, with benefits. This is to fill a newly created position.
3. Motion to hire **PAMELA DECOSTELLO** as a full time Site Manager for the Area Agency on Aging Office for a 35 hour work week, effective July 12, 2021, with benefits after 90 days. This is to fill a newly created position.

Motion to recess the Commissioners' Meeting to hold a Salary Board Meeting.

SALARY BOARD

1. Motion to approve the June 16 (2) and 22, 2021 Salary Board Minutes.
2. Motion to set the pay of **GABRIELLA FOSTER** at \$11.00 per hour, as a temporary part time summer intern for the Probation Office, for a total of 120 hours, effective July 12 through August 20, 2021, with no benefits.
3. Motion to delete the part time Clerk II position in Magistrate Cooper's Office and the full time Clerk I position in Magistrate Schmalzle's Office and create a full time Clerk I position to be shared by both Magistrate Cooper and Schmalzle's Offices effective July 12, 2021.
4. Motion to increase the pay of **NATASHA SMOLINSKI** to \$14.00 per hour due to her promotion to the newly created Clerk I position shared by both Magistrate Cooper and Schmalzle's Offices effective July 12, 2012, with benefits.
4. Motion to delete 2 part time Site Manager positions and create 1 full time Site Manager position for the Area Agency on Aging Office for a 35 hour work week, effective July 12, 2021, with benefits after 90 days.
5. Motion to set the pay of **PAMELA DECOSTELLO** at \$13.00 per hour, as a full time Site Manager for the Area Agency on Aging Office for a 35 hour work week, effective July 12, 2021, with benefits after 90 days. This is to fill a newly created position.
6. Motion to adjourn Salary Board.

Motion to reconvene the Commissioners' Meeting.

OLD BUSINESS

1. Motion to accept proposals received for the Area Agency on Aging for services for the contract period 2021-2023

NEW BUSINESS

1. Motion to advertise for bids for fortified flavored beverage bases for the Correctional Facility.
2. Motion to authorize the Chairman to execute Change Order No. 1 between Harty Construction and the County of Pike, for a credit of \$6,720.50 for unused contract contingency items for the Training Center Burn Building Lining Replacement Project.
3. Motion to authorize the Chairman to execute the Work Order for \$3,500 between Sparnon Wetland Services and the County of Pike for the wetland study of Creek Road over Little Bushkill Creek.
4. Motion to authorize the Chairman to execute the Agreement to Provide Professional Consulting Services for a Cost Allocation Plan, between Maximus and the County of Pike
5. Motion to authorize the Chairman to execute the Monitoring Activity Progress Report (MAPR) for the 2020 CDBG-CV program, on behalf of the Human Services Office.
6. Motion to authorize the Chairman to execute the Affordable Housing Fund Payment Voucher payable to Delaware Run for Senior Housing Subsidy for July 2021 for \$1,652, on behalf of the Human Services Office.
7. Motion to authorize the Chairman to execute the Affordable Housing Fund Payment Voucher payable to Troy Estus Contracting Services for payment #1 for an Act 137 Housing Rehabilitation Project for \$5,700, on behalf of the Human Services Office.
8. Motion to execute the Agreement for Subcontracted Services between Serving Seniors and the County of Pike, on behalf of the Area Agency on Aging.
9. Motion to execute the Act 148 Certification Statement for the 3rd quarter of FY 2020-21, on behalf of Children & Youth Services.
10. Motion to execute the Purchase of Service Agreements between the following providers and the County of Pike, on behalf of Children & Youth Services: Access Services, Affinity Forensic Services, Alternative Living Solutions, Bethany Children's Home, Bucks County, Child & Family Focus, City Mission-Living Stone, Clear Vision Residential Services, Community Solutions, Cornell Abraxas Group, LLC, Diversified Treatment Alternative Centers, Edison Court, Family Care for Children & Youth, George Junior Republic, Guidelight, KL Davis Polygraph, LLC, Manos House, Merakey Pennsylvania, National Mentor Healthcare, Inc., New Way Youth Services, Pathways Adolescent City, PA Treatment and Healing, Pentz Run, Perseus House and Torrance Cove Prep.

MISCELLANEOUS

- Penn State Extension – Calendar of Events – July 1-15, 2021.

THE NEXT REGULAR MEETING OF THE PIKE COUNTY COMMISSIONERS WILL BE HELD ON WEDNESDAY, JULY 21, 2021, AT 9:00 A.M. IN THE PIKE COUNTY ADMINISTRATION BUILDING.

Wednesday, June 16, 2021

The second regular meeting of June 2021 of the Pike County Commissioners was called to order by Commissioner Osterberg at 9:00 a.m. at the Pike County Administration Building, followed by the “Pledge of Allegiance” to the flag.

PRESENT: Commissioners Osterberg, Schmalzle and Guccini; Chief Clerk Orben; Solicitor Farley.

Public Comments/Questions concerning today’s agenda.

MOTION: by Commissioner Guccini and seconded by Commissioner Schmalzle, to recess the Commissioners’ Meeting to hold a Retirement Board Meeting.

VOTE: Commissioners Osterberg, Schmalzle and Guccini voted ‘aye’. Motion carried.

A RETIREMENT BOARD MEETING WAS HELD.

MOTION: by Commissioner Guccini and seconded by Commissioner Schmalzle, to reconvene the Commissioners’ Meeting.

VOTE: Commissioners Osterberg, Schmalzle and Guccini voted ‘aye’. Motion carried.

MOTION: by Commissioner Guccini and seconded by Commissioner Schmalzle, to approve the June 16, 2021 Agenda.

VOTE: Commissioners Osterberg, Schmalzle and Guccini voted ‘aye’. Motion carried.

MOTION: by Commissioner Guccini and seconded by Commissioner Schmalzle, to approve the June 2, 2021 Commissioners’ Meeting Minutes.

VOTE: Commissioners Osterberg, Schmalzle and Guccini voted ‘aye’. Motion carried.

MOTION: by Commissioner Guccini and seconded by Commissioner Schmalzle, to approve the June 2, 4 and 10, 2021 Commissioners’ Conference Minutes.

VOTE: Commissioners Osterberg, Schmalzle and Guccini voted ‘aye’. Motion carried.

MOTION: by Commissioner Guccini and seconded by Commissioner Schmalzle, to approve payment from the **GENERAL FUND (County Bills)**, in the amount of **\$223,462.10**, subject to further review.

VOTE: Commissioners Osterberg, Schmalzle and Guccini voted ‘aye’. Motion carried.

MOTION: by Commissioner Guccini and seconded by Commissioner Schmalzle, to approve exonerations as presented by Cynthia Gehris, Tax Claim Bureau Director, for a property located in Delaware Township.

VOTE: Commissioners Osterberg, Schmalzle and Guccini voted ‘aye’. Motion carried.

PERSONNEL:

MOTION: by Commissioner Guccini and seconded by Commissioner Schmalzle, to promote **JEREMY OETTINGER** from Resource Conservationist Grade 1 to Grade 2 for the Conservation District Office effective June 1, 2021.

VOTE: Commissioners Osterberg, Schmalzle and Guccini voted ‘aye’. Motion carried.

MOTION: by Commissioner Guccini and seconded by Commissioner Schmalzle, to promote **KATIE PESSELLI**, from a part time Job Developer/Office Assistant to a full time Welfare Program Specialist for the Workforce Development Agency, for a 37 ½ hour work week, effective June 28, 2021, with benefits after 90 days. This is a newly created position.

VOTE: Commissioners Osterberg, Schmalzle and Guccini voted ‘aye’. Motion carried.

MOTION: by Commissioner Guccini and seconded by Commissioner Schmalzle, to recess the Commissioners’ Meeting to hold a Salary Board Meeting.

VOTE: Commissioners Osterberg, Schmalzle and Guccini voted ‘aye’. Motion carried.

A SALARY BOARD MEETING WAS HELD.

MOTION: by Commissioner Guccini and seconded by Commissioner Schmalzle, to reconvene the Commissioners’ Meeting.

VOTE: Commissioners Osterberg, Schmalzle and Guccini voted ‘aye’. Motion carried.

OLD BUSINESS: None.

NEW BUSINESS:

MOTION: by Commissioner Guccini and seconded by Commissioner Schmalzle, to adopt Resolution No. 21-20, World Elder Abuse Awareness Day – June 15, 2021.

VOTE: Commissioners Osterberg, Schmalzle and Guccini voted ‘aye’. Motion carried.

Commissioner Guccini read aloud Resolution No. 21-20. Jill Gamboni added that Elder Justice Day will be August 19th from 10AM – 2PM at Airport Park in Matamoras, PA.

MOTION: by Commissioner Guccini and seconded by Commissioner Schmalzle, to approve the revised COVID-19 Hospitality Industry Recovery Program (CHIRP) award recommendations as follows, on behalf of the Human Services Office:

Dimmick Inn	\$50,000
Mel's	\$50,000
Promised Land Inn	\$50,000
Rodeway Inn	\$35,000
Milford Motel	\$35,000

VOTE: Commissioners Osterberg, Schmalzle and Guccini voted 'aye'. Motion carried. Commissioner Osterberg explained this was revised because there was a reallocation of funding. If you will recall at the last meeting funds were allocated but there were changes in some business ownerships, so there was a reallocation of funds.

MOTION: by Commissioner Guccini and seconded by Commissioner Schmalzle, to execute the Medical Assistance Transportation Program Participation Grant Agreement & Assurance of Compliance between the County of Pike and the PA Department of Human Services, on behalf of the Transportation Office.

VOTE: Commissioners Osterberg, Schmalzle and Guccini voted 'aye'. Motion carried.

MOTION: by Commissioner Guccini and seconded by Commissioner Schmalzle, to authorize the Chairman to execute the Affordable Housing Fund Payment Voucher payable to the Recorder of Deeds for a Lien Satisfaction for \$63.75.

VOTE: Commissioners Osterberg, Schmalzle and Guccini voted 'aye'. Motion carried.

MOTION: by Commissioner Guccini and seconded by Commissioner Schmalzle, to execute the 2021 Pocono Counties WIOA Financial Agreement for Employment and Training and Related Administrative Services between the County of Carbon and the County of Pike, on behalf of the Workforce Development Agency.

VOTE: Commissioners Osterberg, Schmalzle and Guccini voted 'aye'. Motion carried.

MOTION: by Commissioner Guccini and seconded by Commissioner Schmalzle, to approve the final reimbursement of \$10,288.75 to Milford Borough for their Comprehensive Plan Update Project, as recommended by the Scenic Rural Character Preservation Board.

VOTE: Commissioners Osterberg, Schmalzle and Guccini voted 'aye'. Motion carried.

MISCELLANEOUS:

- Fred Suljic, President – Lackawaxen Fire Department – 80th Anniversary Celebration – July 17, 2021
Mr. Suljic thanked the Commissioners for having him and announced that they are having their 80th Anniversary Celebration (1941-2021). The parade will begin at 4 o'clock until about 4:45 PM and we want to know if any one of you will be available that day. We have brought tee-shirts for all of you and we'll present them to you at the end of the meeting. At 5 o'clock we're going to have a Proclamation and we're going to acknowledge all of the members that organized us in October 13, 1941. There will be a live band, a DJ and fireworks at dusk. We're expecting a huge crowd. If you any of you can be there, either for the Parade at 4 o'clock, or after 5 o'clock for the Proclamation, whatever you can do.
The Commissioners thanked Mr. Suljic and Commissioner Schmalzle added that they thank him for his leadership and continued volunteerism.
- Penn State Extension Calendar of Events – June 15-30, 2021 - Circulated

Questions and comments were opened to the Public and the Press: None

MOTION: by Commissioner Guccini and seconded by Commissioner Schmalzle, to adjourn the Commissioners' Meeting.

VOTE: Commissioners Osterberg, Schmalzle and Guccini voted 'aye'. Motion carried.

ADJOURNMENT: THE NEXT REGULAR MEETING OF THE PIKE COUNTY COMMISSIONERS WILL BE HELD ON WEDNESDAY, JULY 7, 2021, AT 9:00 A.M., AT THE PIKE COUNTY ADMINISTRATION BUILDING.

**Commissioners' Conference
Wednesday, June 16, 2021**

PRESENT: Commissioners Osterberg, Schmalzle and Guccini, Chief Clerk Orben.

The Commissioners met with Gene Porterfield, Cindy Porterfield and Mike Russell of Evaluator Services and Jessica Yoder, Assistant Planning Director, to discuss the various GIS Data Layers. After the discussion with Jessica Yoder, the Commissioners continued the meeting with Gene and Cindy Porterfield and Mike Russell, regarding assessments.

MOTION: by Commissioner Guccini and seconded by Commissioner Schmalzle, to accept the proposal from Voltron for the replacement of two cameras in the old Courtroom for \$480.

VOTE: Commissioners Osterberg, Schmalzle and Guccini voted 'aye'. Motion carried.

MOTION: by Commissioner Guccini and seconded by Commissioner Schmalzle, to approve the purchase of a 2021 Chevy Tahoe for the Department of Public Safety from Whitmoyer Auto Group for \$58,178.38.

VOTE: Commissioners Osterberg, Schmalzle and Guccini voted 'aye'. Motion carried.

MOTION: by Commissioner Guccini and seconded by Commissioner Schmalzle, to approve and advertise the Request for Proposals for Delivery of Personal Emergency Response Systems, on behalf of the Area Agency on Aging.

VOTE: Commissioners Osterberg, Schmalzle and Guccini voted 'aye'. Motion carried.

MOTION: by Commissioner Guccini and seconded by Commissioner Schmalzle, to approve and advertise the Request for Proposals for Delivery of Care Services, on behalf of the Area Agency on Aging.

VOTE: Commissioners Osterberg, Schmalzle and Guccini voted 'aye'. Motion carried.

MOTION: by Commissioner Guccini and seconded by Commissioner Schmalzle, to approve and advertise the Request for Proposals for Delivery of Nutrition Services, on behalf of the Area Agency on Aging.

VOTE: Commissioners Osterberg, Schmalzle and Guccini voted 'aye'. Motion carried.

MOTION: by Commissioner Guccini and seconded by Commissioner Schmalzle, to approve the County Auditors' Motion to Extend Time for Filing Annual Report to October 31, 2021.

VOTE: Commissioners Osterberg, Schmalzle and Guccini voted 'aye'. Motion carried.

MOTION: by Commissioner Guccini and seconded by Commissioner Schmalzle, to authorize the Chairman to execute the Greater Pike Community Foundation Grant Agreement for \$1,800, on behalf of the Area Agency on Aging.

VOTE: Commissioners Osterberg, Schmalzle and Guccini voted 'aye'. Motion carried.

MOTION: by Commissioner Guccini and seconded by Commissioner Schmalzle, to approve the Human Services Payment Vouchers from ERAP funds for \$10,350 and \$250; HSDF funds for \$1,527.86; PHARE funds for \$543.12; and CHIRP funds for \$400,000 and \$50,000, on behalf of the Human Services Office.

VOTE: Commissioners Osterberg, Schmalzle and Guccini voted 'aye'. Motion carried.

MOTION: by Commissioner Guccini and seconded by Commissioner Schmalzle, to approve the Affordable Housing Fund Payment Voucher payable to the Recorder of Deeds for a rehabilitation lien for \$58.75, on behalf of the Human Services Office.

VOTE: Commissioners Osterberg, Schmalzle and Guccini voted 'aye'. Motion carried.

MOTION: by Commissioner Guccini and seconded by Commissioner Schmalzle, to authorize the Chairman to execute the Mortgage Satisfaction Piece, on behalf of the Human Services Office.

VOTE: Commissioners Osterberg, Schmalzle and Guccini voted 'aye'. Motion carried.

PERSONNEL

MOTION: by Commissioner Guccini and seconded by Commissioner Schmalzle, to hire **GABRIELA SYMPSON** as an Administrative Assistant for the Area Agency on Aging, for a 35 hour work week effective June 21, 202, with benefits after 90 days. This is a replacement position.

VOTE: Commissioners Osterberg, Schmalzle and Guccini voted 'aye'. Motion carried.

Commissioners' Conference was adjourned.

**Commissioners' Conference
Tuesday, June 22, 2021**

PRESENT: Commissioners Osterberg, Schmalzle and Guccini, Chief Clerk Orben.

MOTION: by Commissioner Guccini and seconded by Commissioner Schmalzle, to accept the proposal from Kiley Associates for surveying services relating to the Creek Road over Little Bushkill Creek Bridge Replacement Project.

VOTE: Commissioners Osterberg, Schmalzle and Guccini voted 'aye'. Motion carried.

MOTION: by Commissioner Guccini and seconded by Commissioner Schmalzle, to accept the proposal from Tectonic for surveying services relating to the Old Owego Turnpike.

VOTE: Commissioners Osterberg, Schmalzle and Guccini voted 'aye'. Motion carried.

MOTION: by Commissioner Guccini and seconded by Commissioner Schmalzle, to accept the proposal from B.F. Environmental Consultants for environmental soils testing and professional consulting services relating to the Pike County Correctional Facility Wastewater Treatment Expansion Project.

VOTE: Commissioners Osterberg, Schmalzle and Guccini voted 'aye'. Motion carried.

MOTION: by Commissioner Guccini and seconded by Commissioner Schmalzle, to execute the Commonwealth Response and Coordination Center Agreement regarding the Hazardous Materials Response Team, on behalf of the Emergency Management Agency.

VOTE: Commissioners Osterberg, Schmalzle and Guccini voted 'aye'. Motion carried.

MOTION: by Commissioner Guccini and seconded by Commissioner Schmalzle, to authorize the Chairman to execute the 2021-22 PCorp Renewal Optional Excess Quotation on behalf of the County of Pike.

VOTE: Commissioners Osterberg, Schmalzle and Guccini voted 'aye'. Motion carried.

PERSONNEL

MOTION: by Commissioner Guccini and seconded by Commissioner Schmalzle, to change the status of **MICHELE BURRELL** from Interim Administrator to Administrator I for Children & Youth Services effective June 21, 2021 at her current rate of pay.

VOTE: Commissioners Osterberg, Schmalzle and Guccini voted 'aye'. Motion carried.

MOTION: by Commissioner Guccini and seconded by Commissioner Schmalzle, to promote **BETH BAYLISS** from Caseworker 2 to Intake Supervisor for Children & Youth Services effective June 21, 2021.

VOTE: Commissioners Osterberg, Schmalzle and Guccini voted 'aye'. Motion carried.

MOTION: by Commissioner Guccini and seconded by Commissioner Schmalzle, to approve the transfer of **JENNIFER ONOFRY** from the District Attorney's Office to the Public Defender's Office as an Assistant Public Defender for a 30 hour work week, effective July 6, 2021 with continued benefits. This is a replacement position.

VOTE: Commissioners Osterberg, Schmalzle and Guccini voted 'aye'. Motion carried.

MOTION: by Commissioner Guccini and seconded by Commissioner Schmalzle, to approve the transfer of **LORIN MCFARLANE** from the Sheriff's Office to the District Attorney's Office as a County Detective for a 37 ½ hour work week, effective June 28, 2021 with continued benefits. This is a replacement position.

VOTE: Commissioners Osterberg, Schmalzle and Guccini voted 'aye'. Motion carried.

MOTION: by Commissioner Guccini and seconded by Commissioner Schmalzle, to hire **EMILIE PROTSKO** as a part-time temporary Intern at the Public Defender's Office, for less than 1000 hours per year, effective June 8, 2021, with no benefits.

VOTE: Commissioners Osterberg, Schmalzle and Guccini voted 'aye'. Motion carried.

Commissioners' Conference was adjourned.

**Commissioners' Conference
Monday, June 28, 2021**

PRESENT: Commissioners Osterberg and Schmalzle; Chief Clerk Orben.

MOTION: by Commissioner Osterberg and seconded by Commissioner Schmalzle, to approve the Personal Information Policy No. 2020-#4 relating to Children & Youth staff.

VOTE: Commissioners Osterberg and Schmalzle voted 'aye'. Motion carried.

MOTION: by Commissioner Osterberg and seconded by Commissioner Schmalzle, to execute the FY 2021-22 County Human Services Plan Assurance of Compliance on behalf of the Human Services Department.

VOTE: Commissioners Osterberg and Schmalzle voted 'aye'. Motion carried.

MOTION: by Commissioner Osterberg and seconded by Commissioner Schmalzle, to execute the Contract Documents and Notice to Proceed between Fabcor, Inc and the County of Pike, for the Kimbles Road Bridge Repair Project.

VOTE: Commissioners Osterberg and Schmalzle voted 'aye'. Motion carried.

Commissioners' Conference was adjourned.

**Commissioners' Conference
Friday, July 2, 2021**

PRESENT: Commissioners Osterberg and Schmalzle; Chief Clerk Orben.

MOTION: by Commissioner Guccini and seconded by Commissioner Schmalzle, to approve the Human Services Payment Vouchers from ERAP funds for \$81,654.70 and HSDF funds for \$12,197.36, on behalf of the Human Services Office.

VOTE: Commissioners Osterberg and Schmalzle voted 'aye'. Motion carried.

MOTION: by Commissioner Osterberg and seconded by Commissioner Schmalzle, to approve the Milford Borough ARB Historic District Permit Application for the repairs to the cupola, exterior windows and shutters of the Pike County Courthouse.

VOTE: Commissioners Osterberg and Schmalzle voted 'aye'. Motion carried.

MOTION: by Commissioner Osterberg and seconded by Commissioner Schmalzle, to accept the proposal from Pioneer Pole Buildings, Inc. for \$19,765 for the Training Center Pavilion.

VOTE: Commissioners Osterberg and Schmalzle voted 'aye'. Motion carried.

MOTION: by Commissioner Osterberg and seconded by Commissioner Schmalzle, to execute the Survey of Polling Place Accessibility for the Elderly and Persons with a Disability County Summary Sheet, on behalf of the Election Office.

VOTE: Commissioners Osterberg and Schmalzle voted 'aye'. Motion carried.

Commissioners' Conference was adjourned.

SALARY BOARD
June 16, 2021

PRESENT: Commissioners Osterberg, Schmalzle and Guccini, Chief Clerk Orben, Treasurer Gilpin.

MOTION: by Commissioner Guccini and seconded by Commissioner Osterberg, to convene Salary Board.

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Guccini and seconded by Commissioner Schmalzle, to approve the June 2 and 4, 2021 Salary Board Minutes.

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Guccini and seconded by Commissioner Schmalzle, to increase the annual pay of **JEREMY OETTINGER** to \$39,507 due to his promotion from Resource Conservationist Grade 1 to Grade 2 for the Conservation District Office effective June 1, 2021.

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Guccini and seconded by Commissioner Schmalzle, to eliminate the part time Job Developer/Office Assistant position and create a full time Welfare Program Specialist position for the Workforce Development Agency, for a 37 ½ hour work week, effective June 28, 2021, with benefits after 90 days.

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Guccini and seconded by Commissioner Schmalzle, to increase the pay of **KATIE PESSELLI** to \$16.00 per hour due to her promotion to a full time Welfare Program Specialist for the Workforce Development Agency, for a 37 ½ hour work week, effective June 28, 2021, with benefits after 90 days. This is a newly created position.

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Guccini and seconded by Commissioner Schmalzle, to increase the pay of **NANCY STASYSHYN**, Legal Secretary in the Probation Office to \$15.00 per hour effective June 14, 2021.

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Guccini and seconded by Commissioner Schmalzle, to increase the pay of **JENEEN ODENDAHL**, Receptionist/Clerk in the Domestic Relations Office to \$15.00 per hour effective June 14, 2021.

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Guccini and seconded by Commissioner Schmalzle, to increase the pay of **DARLENE WELSH**, Office Assistant in the Domestic Relations Office to \$16.45 per hour effective June 14, 2021.

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Guccini and seconded by Commissioner Osterberg, to adjourn Salary Board.

VOTE: All members voted 'aye'. Motion carried.

Salary Board Meeting Adjourned.

SALARY BOARD
June 16, 2021-2

PRESENT: Commissioners Osterberg, Schmalzle and Guccini, Chief Clerk Orben, Treasurer Gilpin.

MOTION: by Commissioner Guccini and seconded by Commissioner Osterberg, to convene Salary Board.

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Guccini and seconded by Commissioner Schmalzle, to set the pay of **GABRIELA SYMPSON** at \$15.00 per hour, as an Administrative Assistant for the Area Agency on Aging, for a 35 hour work week effective June 21, 202, with benefits after 90 days. This is a replacement position.

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Guccini and seconded by Commissioner Osterberg, to adjourn Salary Board.

VOTE: All members voted 'aye'. Motion carried.

Salary Board Meeting Adjourned.

SALARY BOARD
June 22, 2021

PRESENT: Commissioners Osterberg, Schmalzle and Guccini, Chief Clerk Orben; Treasurer Gilpin.

MOTION: by Commissioner Guccini and seconded by Commissioner Osterberg, to convene Salary Board.

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Guccini and seconded by Commissioner Schmalzle, to increase the annual pay of **BETH BAYLISS** at \$49,076 due to her promotion from Caseworker 2 to Intake Supervisor for Children & Youth Services effective June 21, 2021.

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Guccini and seconded by Commissioner Schmalzle, to set the annual pay of **JENNIFER ONOFRY** at \$40,000 due to her transfer from the District Attorney's Office to the Public Defender's Office as an Assistant Public Defender for a 30 hour work week, effective July 6, 2021 with continue benefits. This is a replacement position.

VOTE: Commissioners Osterberg, Schmalzle and Guccini voted 'aye'. Motion carried.

MOTION: by Commissioner Guccini and seconded by Commissioner Schmalzle, to set the annual pay of **LORIN MCFARLANE** at \$48,000 due to her transfer from the Sheriff's Office to the District Attorney's Office as a County Detective for a 37 ½ hour work week, effective June 28, 2021 with continued benefits. This is a replacement position.

VOTE: Commissioners Osterberg, Schmalzle and Guccini voted 'aye'. Motion carried.

MOTION: by Commissioner Guccini and seconded by Commissioner Schmalzle, to set the pay of **EMILIE PROTSKO** at \$7.50 per hour, as a temporary part-time Intern at the Public Defender's Office, for less than 1000 hours per year, effective June 8, 2021, with no benefits. This is a temporary part time position.

VOTE: Commissioners Osterberg, Schmalzle and Guccini voted 'aye'. Motion carried.

MOTION: by Commissioner Guccini and seconded by Commissioner Osterberg, to adjourn Salary Board.

VOTE: All members voted 'aye'. Motion carried.

Salary Board Meeting Adjourned.